



Preparation of Regional Waste Management Plans and Strategic Environmental Assessments for East and North-East regions – EuropeAid/130400/D/SER/MK



The European Union / IPA 2011 Programme

5TH STEERING COMMITTEE MEETING
9TH SEPTEMBER 2014
MINUTES OF MEETING

SUBJECT	STEERING COMMITTEE MEETING
DATE:	Tuesday, 9 th of September 2014
TIME:	14.00 hrs – 16.00 hrs
LOCATION:	Project Office (Ivan Kozarov 53, 1000 Skopje)

MEETING ATTENDEES

ID	NAME	ORGANIZATION
1.	Mrs. Ana Karanfilova Maznevska	MoEPP
1.	Mrs. Emilija Atanasovska	MoEPP / IPA Unit
2.	Mrs. Zlata Trpevska	MoEPP/ IPA Unit
3.	Mr. Ilir Umeri	MoF/CFCD
4.	Mrs. Zivka Mihajlova	East Planning Region
5.	Mr. Boban Bojkovski	Municipality of Kumanovo
6.	Mr. Theofanis Lolos	ENVIROPLAN S.A.
7.	Mrs. Irena Apostolova	ENVIROPLAN S.A.
8.	Mr. Botio Tabakov	BT Engineering
9.	Mrs. Menka Spirovska	ENVIROPLAN S.A. / DEKONS EMA
10.	Julijana Nikova	ENVIROPLAN S.A. / DEKONS EMA
11.	Iskra Stojanova	ENVIROPLAN S.A. / DEKONS EMA



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AGENDA ITEMS

ID	TOPIC DESCRIPTION
1.0	<p>INTRODUCTION</p> <p>Mr. Theofanis Lolos (Team Leader) opened the 5th and last in sequence for this Project Steering Committee Meeting by welcoming all participants and expressing his appreciation regarding the Project's overall progress and final outcome.</p> <p>The meeting was attended by representatives of:</p> <ol style="list-style-type: none"> 1. Ministry of Environment and Physical Planning (MoEPP) /IPA Unit ; 2. Ministry of Finance (MoF)/ CFCD; 3. East Planning Region; 4. North-East Planning Region; 5. Consultants <p>The main discussion subjects of this last PSC meeting primarily focused on the following: project progress and chain of events occurred since the assembly of previous PSC Meeting (30/06/14)</p> <p>Assessment and elaboration of the project overall progress and outcomes</p>
2.0	<p>DISCUSSION/ PROJECT OVERVIEW</p> <p>Mr. Theofanis Lolos, Project Team Leader (ENVIROPLAN SA – Consultant)</p> <p>Following his brief introductory speech, Mr. Lolos elaborated on the project activities over the final project period (1st Jul. – 9th Sept., 2014):</p> <ul style="list-style-type: none"> • The Public Consultation Period was held according to all legislation standards and procedures and all open hearing workshops/meeting were successfully delivered (June, 2014). • An official letter for Project Extension was submitted on July 24th, 2014. <p>Regardless of the request's imminent result, the Consultant carried on with all project activities and deliverables according to the initial planning, therefore the Project will be completed on its original date, i.e. 10 September 2014.</p> <ul style="list-style-type: none"> • On July 10th, 2014, the Consultant passed a Project on-the-spot check by CFCD and IPA Unit (MoEPP) at the Project Office premises. The conducted audit aimed at assessing consultant's record keeping, procedures followed and financial/contracting records registered for this Project. • All Project Deliverables were finalized and prepared in both English (EN) and Macedonian (MK). • RWMPs for East and North-East Regions were officially submitted to the Minister of Environment and Physical Planning on August 18th, 2014. • SEA for East and North-East Regions were approved by MoEPP on August 27th, 2014 and received positive reviews.



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- **Communication Activities** – Following on the completion of “Street Survey I” (18/01/2014, Stip and Kumanovo), “Street Survey II”, the second and final round of this project communication activity, was successfully organized on **September 5th, 2014** once more in the cities of Stip and Kumanovo. Same as before, both communities’ active involvement exceeded expectations as number of respondents exceeded activity’s initial participant target value by over 25%. “Street Survey II” results and evaluation report together with both surveys (I & II) comparative results will be prepared and uploaded on the project online server (dropbox).
- The **Final Workshop**, the last deliverable for this project, will be organized on Wednesday, **September 10th, 2014** in Skopje. All related preparatory work - such as invitations, logistics, communication activities (Press Release, Workshop Folders, etc), etc – have already been completed.
- During the project’s 15th month operation period the **two (2) Interim reports** were approved by CFCD.

Further to above, Mr. Lolos stressed the real enthusiasm and genuine interest that local communities expressed for this project, as – according to his experience – this is not always the case.

Mrs. Menka Spirovska, (ENVIROPLAN SA/DeKons EMA – Consultant)

Following Mr. Lolos update, Mr. Spirovska took the floor and briefed participants regarding the SEA deliverables, which have been finalized and in particular MoEPP has granted the regions Final opinions for their approval. Furthermore, Mrs. Spirovska stressed that everything requested in the ToRs was finalized on time, which couldn’t be done without the support of the Ministry and the Regions. Last, she thanked all project stakeholders for the close cooperation.

Mrs. Zivka Mihajlova (East Planning Region)

In turn, Mrs. Mihajlova expressed her gratification to work with the Consultant through such a big project and highlighted Consultant’s expertise to produce a successful plan which is actually implementable. In addition, she suggested the need for even more media coverage to promote the project further and motivate the other regions too.

Mr. Boban Bojkovski (North-East Planning Region)

As stressed by Mr. Bojkovski, he well appreciated the overall work of the steering committee, which worked as a family on the project and he also thanked all participants for their effort and valuable input.

Mr. Botio Tabakov (BT Engineering – Consultant)

Following the above, Mr. Tobakov emphasized that results do not only lie on actual papers and/or documents, but also on the whole cooperation and preparation of a good database, which can be also used in the future.

Mrs. Emilia Atanasovska (MoEPP/ IPA Unit)

Mrs. Atanasovska stated that as a monitoring officer it is not always easy to establish a good cooperation, yet this project has been a bright example of good teamwork and collaboration and she expressed her regret that the requested project extension was not produced. With regard to the “Street Survey II”, she commented that she visited the event in Kumanovo and had the opportunity to



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	<p>observer the activity.</p> <p>Mr. Ilir Umeri (MoF/ CFCD)</p> <p>On behalf of CFCD, Mr. Umeri stated that the authority interest mostly lies on the fact that both End Beneficiaries are satisfied with the results produced. In particular, he noted that this project should be recorded in order to be showcased as a good example and that in general CFCD is pleased to see that a project is going well through its lifetime.</p>
<p>3.0</p>	<p>Request for Project to be showcased by ENVIROPLAN SA</p> <p>Mr. Lolos stated that ENVIROPLAN SA is always interested in promoting the results of successful projects – like this particular one. The company always strives towards promoting worth-promoting project case studies and sharing valuable project experiences at waste Management International Conferences. As ENVIROPLAN SA values the importance and impact of this Project and results, Mr. Lolos requested approval for projecting the outcomes to conferences/events. On behalf of CFCD, Mr. Umeri commented that he will ask within CFCD whether such permission is needed to be given, while Mrs. Atanasovska (IPA Unit) stated that since project results are publicly available, she trusts that the Consultant should be allowed to showcase the project.</p> <p>In any case, Mr. Lolos stated that when relevant conference will be identified he will submit an official request.</p>
<p>4.0</p>	<p>Next steps</p> <ul style="list-style-type: none"> ✓ Final Workshop – The Project Final Workshop, which also marks the completion of the Project, will take place on Wednesday, 10 September 2014, in Skopje ✓ Final Report – The Project Final Report will be submitted to the PSC with the completion of the Project ✓ Communication & Visibility Activity Report – The report will be completed and distributed to the PSC along with the Project Final Report. ✓ Street Survey II – Survey’s evaluation report will be processed and uploaded on the project online server (dropbox) ✓ Approval of Final RWMP & SEA Reports from PSC. <p>Mrs. Karanfilova cited that she will email PSC asking for their comments on final deliverables and if no comments arise, reports will be considered as approved by PSC and CFCD can then proceed with their approval also.</p>

**Consultant
PSC**

ADDITIONAL NOTES

1. **ANNEX I** –List of Participants



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Annex I

List of Participants

5th Steering Committee Meeting

Project office, 9th September 2014

ID	Name	Institution	Telephone	E-mail
1.	Ana Karanfilova Maznevskva	MoEPP	075 359 484	a.karanfilova@moepp.gov.mk
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6.	Boban Bojkovski	Municipality of Kumanovo	070 757 510	bbojkovski@yahoo.com
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